**San Simon Fire District**

Dedicated to:

Calming Fears

Easing Minds

Saving Lives

PO Box 244 - 2249 W. Firehouse Lane

San Simon, AZ 85632

520-845-2439 **sansimonfire.ssfd@gmail.c**om

San Simon Fire District

Regular Meeting

Tuesday, March 12, 2024

1. CALL TO ORDER:

The meeting was called to order at 6:11 pm, at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

1. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

1. ROLL CALL OF OFFICERS:

Governing Board: Chairperson Pati Fickett – Present

Clerk Savanna Valdez – Present

Board Member Fernando Guzman - Present

Administration: Chief John Novak – Present

Captain Heather Lentz – Absent

Firefighters: Rose Rothpletz

Samantha Adame

Support: Michele Larned

Guests: Diane Parker Paul Rambo

Chuck Fickett Norma Lee Helton

Keven Wilstead

1. APPROVAL OF MINUTES FOR THE February 20, 2024, MEETING:

Mr. Guzman made the motion to approve the Board Minutes of February 20, 2024, as presented.

Ms. Valdez seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez | X |  |  |  |
| Mr. Guzman | X |  |  |  |

1. APPROVE FINANCIAL REPORT:

Ms. Valdez questioned the $15.00 Bank Fee charge on the statement. Chase Bank has started charging $15.00 unless a minimum of $2000.00 is maintained in the account daily. It was suggested the SSFD deposit $2000.00 to be maintained in the account.

Ms. Valdez made the motion to approve the financial report as presented and deposit the additional $2000.00 in the payroll account.

Mr. Guzman seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez | X |  |  |  |
| Mr. Guzman | X |  |  |  |

1. CORRESPONDENCE:

Letter from the Social Security Administration.

Received the Property Tax Assessment from the County.

1. AUXILIARY REPORT:

Michelle Larned, Auxiliary President, reported the Auxiliary is planning to hold the Annual Easter Egg Hunt, March 23 at the Little Community Church at 10:00am.

1. CHIEF’S REPORT:

Ran 3 calls in February: 2 Canceled Call and 1 Smoke Investigation.

Chief Novak has been busy writing and submitting grants this past month.

The Extrication Training with Fred Dimas from Extrication Concepts was held on March 23, 2024.

Chief Novak was medical standby at the Basketball games during the month, including the Jr. High Tournament.

1. OLD BUSINESS:
2. ADOPT THE FOLLOWING POLICIES:

Chairman Fickett expressed the need to further review the policies before adopting them and suggested they be tabled until the next meeting.

Ms. Valdez made the motion to table adopting the proposed policies until the next meeting.

Mr. Guzman seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez | X |  |  |  |
| Mr. Guzman | X |  |  |  |

1. CALL TO THE PUBLIC:

None

1. NEW BUSINESS:

All items are listed for **Discussion/Approval/Disapproval**

1. RESOLUTION 24-01:

Reference attached resolution.

Mr. Guzman made the motion to approve Resolution 24:01 as presented.

Ms. Valdez seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez | X |  |  |  |
| Mr. Guzman | X |  |  |  |

1. RESCUE STRUT QUOTE FROM EXTRICATION CONCEPTS:

Chief Novak presented a quote from Extrication Concepts for Heavy Duty Xtend Strut Kit L 2-HD Struts at $ 1,954.80. These are used to stabilize vehicles in wrecks while the firefighters are doing an extrication, providing safety for the victims and firefighters.

Mr. Guzman made the motion to approve the purchase of Rescue Strut from Extraction Concepts as quoted.

Ms. Valdez seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez | X |  |  |  |
| Mr. Guzman | X |  |  |  |

1. QUOTE #3463 FOR $ 3768.34 FROM HORNE FREEDOM FORD, SAFFORD, AZ TO REPAIR 2016 FORD F-550 FIRE TRUCK:

This is to repair leaks in the upper oil pan and Injector seal.

Ms. Valdez moved to accept the quote from Horne Freedom Ford as presented.

Mr. Guzman seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez | X |  |  |  |
| Mr. Guzman | X |  |  |  |

1. APPROVE THE PROPSED 2023-2024 FY REVISED/AMENDED BUDGET AS PRESENTED:

As the SSFD has received an unforeseen amount of revenue from Out of District Calls and Grants We were advised to revise/amend the 2023-2024 Budget to reflect these revenues and expenditures, which was done at a Work Session held March 8, 2024.

Mr. Guzman made the motion to approve the 2023-2024 FY Revised/Amended Budget as presented.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  | X |  |
| Mr. Guzman | X |  |  |  |

1. BOARD MEMBER COMMENTS:

Mrs. Fickett: Commented about the new Stair Chair purchased by the District and the benefits of using it for the patients and firefighters.

Mr. Guzman: Thanked the firefighters who participated in the Extraction training and felt it was very beneficial for safety.

1. STAFF COMMENTS:

Firefighters Rothpletz, Adame and Larned: They expressed their appreciation for the Extrication training held in March 24 with Fred Dimas. Fred has many years of experience in firefighting and extrication and provides a great training session.

Chief Novak: Continues to work on securing grants to supplement purchases of equipment and other necessities. Received only one application for Assistant Fire Chief, and plans on setting up an interview with the candidate soon.

1. SET TIME AND DATE FOR NEXT MEETING: Tuesday April 9, 2024, at 6:00 pm.
2. ADJOURN:

Chairperson Fickett adjourned the meeting at 6:57pm.

Submitted Respectfully By: Pati Fickett

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Patricia Fickett, Chairperson Date