**San Simon Fire District**  **Board of Directors**

P.O. Box 244 R.C. Reynolds

2249 West Firehouse Lane Pati Fickett

San Simon, Arizona 85632 Fernando Guzman

520-845-2439

**NOTICE OF MEETING**

**PURSUANT TO A.R.S. §38-431.02,NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE SAN SIMON FIRE DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT THE SAN SIMON FIRE DISTRICT BOARD WILL HOLD AN OPEN MEETING, OPEN TO THE PUBLIC ON:**

**TUESDAY, JANUARY 14TH, 2025**

**AT 1800 HOURS**

**AT THE SAN SIMON FIRE STATION**

**2249 WEST FIREHOUSE LANE, SAN SIMON, AZ**

**THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 1745 HOURS.**

The Board may vote to go into executive session on any agenda item, pursuant to **A.R.S. §38-431.03(A)(3)** for legal advice with the District’s attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, and possible action.

**AGENDA**

1. Call to order
2. Pledge of Allegiance
3. Roll call of officers: Chairman R.C. Reynolds

Clerk Pati Fickett

Board Member Fernando Guzman

1. CALL TO THE PUBLIC

* This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but take no action. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. **Each member of the public is limited to a 3-minute maximum presentation.**

1. Consent Agenda
2. Approval of minutes

* Regular meeting of December 3rd 2024
* Special meeting of December 5th, 2024

1. Chief’s Report
   * Operations
   * Correspondence
   * Auxiliary Report – Michelle Larned
   * Leadership Reports
   * Wildland Program Update
2. Presentation of monthly financial reports by Board Clerk P. Fickett, prepared by Municipal Accounts & Consulting – Review, discussion, and possible action regarding the District’s reconciliation and monthly financial reports.
3. Unfinished business – None
4. New Business – Review, discussion and possible action on the following items:

Financial Review presented by Walker and Armstrong

**A.** Purchase a rotary saw. (Chief Novak)

**B.** Purchase auto charging system for squad. (Chief Novak)

**C.** Purchase Image Trend fire software. (Chief Novak)

**D.** Policy: Public Records Request. (Chief Novak)

Policy: Call to the Public  
**E.** Resolution to adopt fee schedule for 2025. (Chief Novak)

**F.** Monthly meeting frequency. (Clerk Fickett)

**G.** Change payroll companies. (Chief Novak, Clerk Fickett)

**H.** Tires for Brush 2501. (Division Chief Anthis)

**I.** Possible match for Wildland Tender grant. (Division Chief Anthis).

**J.** Executive Session for legal advice. The Board may vote to go into executive session pursuant to ARS Sec. 38-431.03(A)(3) for discussion or consultation for legal advice with the attorney for the District regarding agenda item L.

Review, discussion, and possible action regarding the District contact with Municipal Accounting, performance and cost of the contract, and options for the District’s bookkeeping needs.

**K.** The District’s contract with Municipal Accounts & Service, performance and cost of contract, and options for the District’s bookkeeping needs. (Board Member Guzman)

10. Set time and date for next meeting: Tuesday February 11th, 2025.

11. Adjourn

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| **Please note: This agenda may be changed up to twenty-four (24) hours before the scheduled meeting time. Anyone who is interested in obtaining a final copy of the agenda may pick one up at the San Simon Fire District station on the day of the meeting.**  **People with a disability may request reasonable accommodation by contacting the Fire Station at (520) 845-2439 at least 72 hours prior to the scheduled meeting. Facilities are handicapped accessible.** |

**THIS AGENDA WAS POSTED NO LATER THAN Monday January 13th, 2025, AT 1700 HOURS, AT THE FOLLOWING LOCATIONS:**

1. **San Simon Fire District station bulletin board.**
2. **San Simon Fire District website** [**www.sansimonfiredistrict.com**](http://www.sansimonfiredistrict.com)