**San Simon Fire District Board of Directors**

P.O. Box 244 R.C. Reynolds

2249 West Firehouse Lane Pati Fickett

San Simon, Arizona 85632 Fernando Guzman

520-845-2439

**NOTICE OF SPECIAL MEETING**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE SAN SIMON FIRE DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT THE SAN SIMON FIRE DISTRICT BOARD WILL HOLD AN OPEN **SPECIAL MEETING**, OPEN TO THE PUBLIC ON:

THURSDAY, FEBRUARY 13TH, 2025

AT 1800 HOURS

AT THE SAN SIMON FIRE STATION

2249 WEST FIREHOUSE LANE, SAN SIMON, AZ

THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 1745 HOURS.

The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the district’s attorney on matters as set forth in the agenda item. The following topics and any variables thereto will be the subject to Board consideration, discussion, and possible action.

1. Call to order.

2. Pledge of Allegiance

3. Roll call of officers: Chairman R.C. Reynolds

 Clerk Pati Fickett

 Board Member Fernie Guzman

4. CALL TO THE PUBLIC

* This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but take no action. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. **Each member of the public is limited to a 3-minute maximum presentation.**

4. Review, discussion, and possible action regarding the need for an additional full-time position.

5. Review, discussion, and possible action regarding purchasing a replacement dryer.

6. Review, discussion, and possible action regarding adding board packets and all monthly financials to the website.

7. Executive Session for Legal Advice – Pursuant to A.R.S.§ 38-431.03(A)(3) the Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for the district addressing Arizona open meeting law including as related to a three person board.

 \* Note – executive sessions are confidential pursuant to A.R.S. § 38-431.03(C).

8. Review, discussion, and possible action to establish a procedure for obtaining signatures on warrants/checks.

9. Executive Session for Legal Advice – Pursuant to A.R.S. §38-431.03 (A)(3) the Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for the District regarding Municipal Accounts & Service and payroll services.

\* Note – executive sessions are confidential pursuant to A.R.S. § 38-431.03(C).

10. Review, discussion and possible action regarding services provided by Municipal Accounts & Services including costs associated with services and options for the district’s bookkeeping needs including payroll services.

11. Executive Session for Legal Advice – Pursuant to A.R.S. §38-431.03(A)(3) the Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for the district addressing the use of personal email and computers to conduct fire district business.

12. Review, discussion, and possible action regarding a procedure or policy regarding the use of personal email, computers, or other devices related to fire district matters.

13. Set date and time for next meeting: T.B.D.

14. Adjourn.

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| **Please note: This agenda may be changed up to twenty-four (24) hours before the scheduled meeting time. Anyone who is interested in obtaining a final copy of the agenda may pick one up at the San Simon Fire District station on the day of the meeting.****People with a disability may request reasonable accommodation by contacting the Fire Station at (520) 845-2439 at least 72 hours prior to the scheduled meeting. Facilities are handicapped accessible.** |

**THIS AGENDA WAS POSTED NO LATER THAN WEDNESDAY FEBRUARY 12TH AT 1700 HOURS, AT THE FOLLOWING LOCATIONS:**

**1. San Simon Fire District station bulletin board.**

**2. San Simon Fire District website: www.sansimonfiredistrict.com**